



## **Licensing Sub Committee Hearing** **Panel**

Date: Monday, 22 March 2021

Time: 10.00 am

Venue: Dial: 033 3113 3058 Room number: 37978770 #  
PIN: 2991 #

This is a **supplementary agenda** containing additional information about the business of the meeting that was not available when the agenda was published

### **The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020**

Under the provisions of these regulations the location where a meeting is held can include reference to more than one place including electronic, digital or virtual locations such as internet locations, web addresses or conference call telephone numbers. This meeting is by way of a telephone conference. You can listen to the call as it takes place, the number of people able to listen to the live call is limited to 90.

## **Membership of the Licensing Sub Committee Hearing Panel**

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**Councillors** - Andrews, Hughes and Jeavons

## Supplementary Agenda

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4. **New Premises Licence - Soho House, Floors 7-9, 2 Atherton Street, Manchester, M60 9EA - determination** 3 - 6  
This application is now a determination and the determination papers are enclosed.

## Further Information

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For help, advice and information about this meeting please contact the Committee Officer:

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This supplementary agenda was issued on **Thursday, 18 March 2021** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 3, Town Hall Extension (Lloyd Street Elevation), Manchester M60 2LA



## Committee Hearing Summary Sheet

**Reference:** 255360  
**Name:** Soho House  
**Address:** Floors 7-9, 2 Atherton Street, Manchester, M60 9EA  
**Ward:** Deansgate  
**Application Type:** Premises Licence (new)  
**Name of Applicant:** Soho House UK Ltd  
**Date of application:** 29 January 2021

Agreement has been reached between the applicant and all parties that submitted relevant representations.

The Sub-Committee is asked to determine and grant the application subject to the modifications agreed between the parties without the need for a hearing.

If the Sub-Committee is not minded to grant the application as above, it is requested to adjourn the matter for a full hearing to be held to determine the application.

### **Conditions agreed between the applicant and the Licensing and out of hours team**

1. The premises shall install and maintain a comprehensive digital CCTV system. Except for the lavatory facilities, all public areas of the licensed premises, including all public entry and exit points, and the street environment, shall be covered, enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record while the premises are open to the public and recording shall be kept available and unedited for a minimum of 28 days with the date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public and must be able to produce/download/burn CCTV images upon request by a police officer or an authorised officer of the licensing authority. Any footage must be in a format that can be played back on a standard personal computer or a standard DVD player. Where the recording is on a removable medium (i.e. compact disc, flash card etc), a secure storage system to store those recording mediums shall be provided.
2. SIA registered door staff shall be employed at the premises, in accordance with a risk assessment, to be carried out by the DPS. When employed, door staff will wear high visibility armbands.
3. When employed, a register of those door staff employed shall be maintained at the premises and shall include:

- (i) the number of door staff on duty;
  - (ii) the identity of each member of door staff;
  - (iii) the times the door staff are on duty.
4. Open containers of alcohol shall not be removed from the premises, save for consumption in any delineated external area.
  5. An incident log (which may be electronically recorded) shall be kept at the premises for at least six months, and made available on request to the police or an authorised officer of the licensing authority, which shall record the following incidents including pertinent details:
    - (i) all crimes reported to the venue, or by the venue, to the police;
    - (ii) all ejections of patrons;
    - (iii) any complaints received;
    - (iv) any incidents of disorder;
    - (v) seizures of drugs, offensive weapons, fraudulent ID or other items;
    - (vi) any faults in the CCTV system, searching equipment or scanning equipment;
    - (vii) any refusal of the sale of alcohol;
    - (viii) any visit by a relevant authority or emergency service.
  6. The premises licence holder and/or DPS shall carry out a documented risk assessment on the need for searching patrons entering the premises. The risk assessment shall be reviewed regularly and no less than every six months.
  7. The Nitenet radio link shall be operated from 19:00 hours until the premises have closed. The radio shall be kept in good working order, operated by a responsible member of staff and used to report incidents of crime and disorder to the CCTV control room and other radio users.
  8. In the external roof top bar and swimming pool area (8<sup>th</sup> Floor) licensable activities shall cease at 11pm, and the area will be closed to customers no later than midnight.
  9. A first aid box will be available at the premises at all times.
  10. Regular safety checks shall be carried out by staff.
  11. Management shall liaise with the Fire Authority as necessary to ensure compliance with all necessary fire regulations.
  12. The premises shall maintain an Incident Log and public liability insurance.
  13. Noise from amplified music or voices shall not be such as to cause a noise nuisance to occupants of nearby premises.
  14. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
  15. The exterior of the building shall be cleared of litter at regular intervals.

16. Notices will be positioned at the exits to the building requesting customers to leave in a quiet manner.
17. Doors and windows at the premises are to remain closed after 11pm, save for access and egress.
18. Smoking and Queue Management Policies will be implemented and adhered to.
19. The emptying of bins into skips, and refuse collections will not take place between 11pm and 7am.
20. No regulated entertainment in any external area after 11pm.
21. A Noise Management Plan shall be agreed with the Licensing Authority outlining measures to be taken to mitigate noise from the premises.
22. A direct telephone number for the manager of the premises shall always be publicly available when the premises is open.
23. A dispersal policy shall be agreed with the Licensing Authority and GMP.
24. Ensure that lights are not directed towards residential properties.
25. A "Challenge 21" Policy shall be implemented in full and appropriate identification sought from any person who appears to be under the age of 21. The only acceptable forms of ID are photographic driving licences, passports, HM forces warrant cards, EU/EEA national ID card or similar document or a form of identification with the "PASS" hologram.
26. On Friday and Saturday a minimum of 1 member of SIA registered door staff shall be employed at the premises from 22:00 until 04:00. At all other times the requirement for door staff shall be determined in accordance with a risk assessment carried out by the DPS. When employed door staff will wear hi-vis armbands.
27. The premises licence holder shall ensure that the provision of door supervisors at the premises is appropriate to ensure the safe control of the premises and shall review this on a regular basis and upon request from GMP or the licensing authority.
28. All external ground floor fire exit doors shall be fitted with sensor alarms and visible indicators to alert staff when the doors have been opened.
29. The premises licence holder shall ensure that at all times when the public is present there is at least one competent person able to administer first aid; that an adequate and appropriate supply of first aid equipment and materials is available on the premises; and that adequate records are retained in relation to the supply of any first aid treatment.
30. The licence holder shall enter into an agreement with a hackney carriage and/or private hire firm to provide transport for customers with contact numbers made

readily available to customers. Where possible a call back system will be operated and drivers instructed not to sound their horns when collecting customers.

31. No unaccompanied children will be permitted entry after 22:00.
32. Speakers shall not be located to the external perimeter of the premises save for intercom use and for safety announcements (for the sake of clarity this does not prevent the use of speakers on the pool side or terrace areas).
33. 28 days' notice shall be given to Greater Manchester Police of any events held that are organised by an external promoter, including full details of the nature of the event and of the promoter.
34. The designated queuing area shall be enclosed within appropriate barriers to ensure that the footway is kept clear.
35. Any queue to enter the premises that forms outside the premises shall be kept orderly and supervised by licensed door supervisors to ensure that there is no public nuisance or obstruction to the public highway.
36. All staff shall be trained in:
  - (i) Relevant age restrictions in respect of products
  - (ii) Recognising signs of drunkenness
  - (iii) How to refuse service
  - (iv) The premises' duty of care
  - (v) Action to be taken in the event of an emergency, including reporting an incident to the emergency services, safe evacuation of customers, dealing with terrorist threats or incidents
  - (vi) The conditions in force under this licence
  - (vii) Child welfare training including child exploitation in the hospitality industry
  - (viii) Challenge 21 Policy
37. The training must be given to a new member of staff before they commence employment and all staff must receive refresher training every 6 months.
38. A complete fire risk assessment shall be in place prior to the opening of the premises and all live shows and events shall have relevant, separate risk assessments, with all documentation to be kept on site
39. All fire equipment shall be inspected and serviced annually, and records kept.
40. The premises shall operate a zero-tolerance approach to drugs and weapons.
41. No entertainment, performance, service, or exhibition involving nudity or sexual stimulation that would come within the definition of a sex establishment in Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 shall be provided.
42. There shall be no striptease or nudity, and all persons shall be decently attired at all times.